To whom it may concern

I would like to write this letter to refer Ariniego Alma Gonzales who has worked for us as a domestic helper since February 2013 with completion of 6-years contract.

Alma has proven her well-care and hardworking in taking care of my family member especially my teenaged kids from stage of primary school to secondary school for the past years of employment. At this moment, she can handle most of the housework independently and satisfactory.

I would like to take this opportunity to thank Alma for her help and wish she and her family have a prosperous future.

Should you want to have any reference, please feel free to contact me at

Yours faithfully

(Date: 18th January 2019)