Date: 28/07/2017

Foreign Domestic Helpers Unit Immigration Department No. 7 Gloucester Road Wan Chai Hong Kong

Re: Notification of Termination of D.H. Contract Your Ref: D.H. Contract No. L014916

Dear Sir/Madam,

Please be advised that Evangeline S. Palad, holder of Philppines Passport No. I had been employed by the undersigned as a domestic helper under Domestic Helper contract No. L014916, since Nov. 11, 2015...

With effect from Aug. 31, 2017, her services for us will no longer be required and thus we release her from her the contract.

The termination of this contract is due to a significant change of family circumstances. My wife and two children have returned to the U.S. permanently as of June 28, 2017 where they will take up residence and my kids will attend school.

Therefore, our current large house is no longer needed, and soon I will be relocating to a small apartment suited for myself, which doesn't require the services of a domestic helper.

Unfortunately, this big change in our circumstances will affect the employment of our helper who has worked with us for nearly two years now.

If I may ask for your consideration, please allow our helper to process her papers for the next employment she will have.

I shall therefore be most grateful if your department would update your record accordingly.

Sincerely

Emplo<del>yer.</del>

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