

June 15, 2024

TO WHOM IT MAY CONCERN

Dear Sir/Madam

**Agalawattage, Neeta Pearl Chandrani Silva [HK ID Card Number: W 420960(8)]**

Neeta has worked for my husband and me since October 2010.

Over this time, she has proved herself to be a completely honest, loyal, and trustworthy employee. She is hard-working, reliable, and confidential. She is also an excellent cook!

She will be much missed!

I am having to end her employment with me because I am moving to the UK at the end of my own employment here in Hong Kong.

Please do not hesitate to contact me if I can provide you with any further information.

Yours faithfully

A handwritten signature in black ink, appearing to be 'N. P. C. S.', written in a cursive style.