

22 Seabee Lane
Headland Village
Discovery Bay
Lantau Island
Hong Kong SAR

13 June 2025

Dear Sir/Madam

Reference: Jeanne Rabusa Biales

Jeanne has been employed by me as a domestic helper for 4 years (2 completed contracts). Jeanne joined us during the Covid-19 pandemic, becoming the lead of a two-helper household. Jeanne was primarily in charge of coordinating the helpers' schedules, grocery shopping, cooking, laundry and running personal errands for me.

Jeanne is kind and patient with the children, taking them to and from school, to their after-school activities, doctor appointments, etc. During Covid-19 school shutdowns, Jeanne helped my children with home schooling to ensure they were logged into class and completed their work. Jeanne is a very capable home cook, and can prepare a wide range of dishes.

Jeanne is conscientious and consistent in the performance of her duties, reliable and sensible. She has strong family ties and is mindful of her work/home environment.

Jeanne is able to look after pets with confidence. Jeanne walked our dogs regularly during the day, and took them to their vet appointments as needed, scheduling follow up appointments. Jeanne administered medicine for our dogs when required.

Jeanne is trustworthy. During her employment Jeanne has had use of a second credit card on my account and an octopus card attached to my credit card. I trust her with my home, children and pets without hesitation. I have no hesitation in recommending Jeanne to any future employer who will be blessed to have her join their family.

Yours faithfully