

February 14, 2026

To whom it may concern

This is to confirm that Evelyn Datul Joaquin has been employed by my family since 2012.

During her employment, Evelyn has performed her duties well under proper guidance. Her responsibilities have included cooking, housekeeping, childcare, caring for pets and car washing. Over the years, she has demonstrated her willingness to learn and has shown initiative in her work.

To the best of my knowledge, Evelyn has not borrowed from any financial institutions.

We have decided not to renew Evelyn's contract as we no longer require such service. I understand that she wishes to continue working in Hong Kong, and I sincerely hope she finds a suitable employer soon.

I hope the above information is helpful.

Yours sincerely,

A handwritten signature consisting of stylized initials 'C' and 'J' followed by the surname 'Fan'.