

Tung Chung, Hong Kong
19/9/2023

Re: Reference Letter for Josie, Domestic Helper

To whom it may concern,

I am writing to provide a reference for Josie, who has been our domestic helper for the past two years. Our household is a lively one, with four boys under the age of six when Josie joined us. I am an Australian and my wife is from Hong Kong, so we have a mix of cultures. It's no exaggeration to say that managing the boys and our unique family makeup requires constant attention, energy, and a large amount of patience.

From the outset, Josie seamlessly integrated into our family dynamic. Both my wife and I hold full-time jobs, which left Josie with the significant responsibility of caring for our four boys during work hours. Her duties spanned cooking, cleaning, managing school pick-ups, bus drop-offs, and juggling the myriad of tutorials and extracurricular activities our children were engaged in.

In all her time with us, not once did we witness Josie lose her temper or composure with our boys. She approached her duties with grace, consistency, and warmth, truly treating our children as if they were her own. Moreover, she took pride in understanding our preferences and way of managing the household, always eager to align her work with our expectations. Her gentle spirit, combined with her inherent sense of respect and hard work, made her time with us both productive and very pleasant.

What stands out about Josie is not just her dedication to her work, but her personal warmth and attitude. Her approach has always been easy to work with, and without any unnecessary drama. We were excited about the possibility of extending her contract; however, due to unexpected changes in her personal circumstances, she had decided to return to the Philippines. Ironically, once we had arranged for her replacement, Josie's circumstances shifted again, opening up the possibility of her staying in HK. Unfortunately by then, we had committed to another contract as her replacement. It's a testament to her integrity and the depth of her character that throughout this period, she remained understanding and professional.

Our children love Josie, and it's going to be hard to break the news of her departure to them. I firmly believe that any household fortunate enough to have Josie will be gaining an invaluable member who will bring warmth, work ethic, and a great attitude. We wish her every success and happiness in her future endeavours and genuinely hope that she finds another wonderful family in Hong Kong to whom she can extend her services.

If you would like to contact me to understand more, please don't hesitate to give me a call.

Yours sincerely,


